

ACADEMIC SENATE COUNCIL
Applied Arts Building AA-216 2:15 p.m.
Monday, November 5, 2007

Contra Costa College
2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Fritz Pointer (VP), Dionne Perez (FSCC), Ellen Geringer (Faculty Development), Sue Van Hattum (NSAS), Alissa Scanlin (CLASS), Camille Parker (CLASS), Marjot Pannu (MCHS), Janelle Hope (ASU)

Absent: Terence Elliott, Chris Tarp (Student Services), Rick Ramos (Career and Technical Training), Jim Duvall (CIC)

INTRODUCTION OF GUESTS: Randy Watkins, Linda Cherry, Wendy Williams

CONSENT ACTION ITEMS:

Agenda of November 5, 2007 was approved with the moving of moving consent item ASC By-laws to Unfinished Business.

Minutes of October 15 were approved with corrections to misspelling of names.

NEW BUSINESS:

Computer Literacy Graduation Requirement (Jim Duvall) The CIC has made a motion to the Academic Senate to remove Computer Literacy from the graduation requirements. Jim gave a report on the process CIC took to get to this point. The students were asked about the requirement already. The CIC has decided that there are too many graduations requirements now and that CCC is the only college in the area that has both the computer literacy and information competency graduation requirements. There is also no way for the students to this requirement. CIS does not want to be responsible for giving the challenge test. It cannot be done during assessment. Randy, who is against removing the requirement said he had no idea how some of the students get through the GE requirements without knowing how to use the word processing skills needed. Wendy asked whether teachers could add what computer skills are needed to pass their courses, and Jim said that it could be done. She also said that this sounded like something she could take to the committee on the Strategic Initiative for student retention; telling the students that "This is what you need to do to be successful." Dionne said that the Counseling department can put a soft skills policy in the process for orientation telling the students what they need to do if their soft skills need improvement. Alissa asked if the other colleges have combined the two requirements. Sue would like to see the exam.

SLO Assessment (Wendy Williams) Wendy gave a presentation of the SLO levels. Level 1 being the college-wide SLO and college-wide Core Competencies which are cross listed with the Level 2 GE SLO and in turn are cross listed with the Level 3 course level SLO. She stressed that dialog must be documented. She asked the Council to read Chapter 3 of the SLO Handbook she has been writing and send her any comments or questions they may have. She said that most departments are on their way to finishing step 1, writing the SLO plan. Step 2 is to conduct assessment. Step 3 is to evaluate the results. Step 4 is to propose changes (redesign plan is needed if SLO goals aren't reached.) Step 5 is to implement new changes. the whole point of SLO is to become routinely part of the campus needs and to be institutionalized.

UNFINISHED BUSINESS:

Finding Resources for Professional Development Discussion Linda Cherry reminded the committee that "Excellence is the Norm," says Mack, to mean "excellence in teaching." He wants a professional development activity that shows that all CCC faculty can teach all CCC students. The Foundation needs to make sure faculty are going to participate before money can be spent on these types of activities.

Randy suggested that a fulltime person be hired in the CRC to provide support for professional development as DVC has done. Wendy said everyone who participated in these activities would need to benefit, with the whole campus being supportive. She suggested that student backgrounds be available to instructors, and that Student Teacher-Aids would improve student retention by making extra help available to students. Ellen suggested attending local Great Teacher Seminars, and learning more teaching techniques by hiring Patricia Cross to do Classroom Assessment. Dionne said that faculty reassigned time was being discussed at FSCC.

General Development of Teaching and Learning (included above)

Across Curriculum Themes (Tabled)

ASC Bylaws

SENATE STANDING COMMITTEE REPORTS There were no reports.

COLLEGE COMMITTEE REPORTS There were no reports.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: Fritz said that the Math and English new requirements will need alternative theme-based courses. Ellen said there will be a Webernar on Violence in the LISC December 6.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.

NEXT MEETING: The next meeting will be November 19.

ADJOURNMENT: The meeting was adjourned at 4 p.m.

Respectfully submitted,

Lynette Kral

